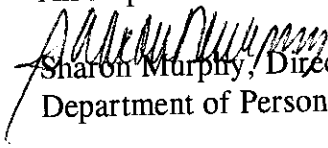




DEPARTMENT OF PERSONNEL
209 E. Musser Street
Carson City, Nevada 89701-4204
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MEMO PERD #27/98
August 14, 1998

TO: All Department Heads
FROM:  Sharon Murphy, Director
Department of Personnel
SUBJECT: EMPLOYEE STATISTICAL REPORTS (DATA FOR FY 98)

Enclosed is a copy of the Employee Statistical Report for your department which reflects data for the period from June 14, 1997 through June 12, 1998. Also included are statewide totals from the Controller's pay center for comparison.

The report includes the following information fields:

1. Age of Employees (Average)
2. Annual Salary (Average)
3. Average Cost Per Employee (Excluding Overtime)
4. Education (Average Years)
5. Employment Totals (Includes PERS & non-PERS Employees)
6. Leave (Average Leave Accrued and Used)
7. Longevity Paid (Average; Eligible Employees)
8. Paid Overtime (Average Days and Dollars)
9. Service (Average Years)

If you have any questions regarding this information, please contact Phil Hauck at 687-4053.

SPM:dsb

Enclosure